

Clark County Park District
Regular Monthly Board Meeting Minutes
Thursday, February 15, 2018

Call to Order: By President Blankenship

Roll Call: Pine, Thomas, Wallace, Sweet, Turpin, Ewing, and Blankenship present.

Also, present, Legal Counsel Lorna Geiler, Executive Director Jeff Tippett, Administrative Assistant Danielle Kiger.

Approval of Agenda: Pine made a motion to approve the agenda with the suggestion to move Discussion and Vote of transfer of money of line items Appropriation amounts before payment of bills, Thomas second. 7 ayes, 0 nays. Motion passed.

Approval of Minutes: Regular Monthly Board Meeting Minutes, January 18, 2018; Pine made a motion to approve the minutes with the suggested changes of the vote on nepotism policy stated 7ayes, 1nay. It needs to be changed to 6 ayes, Pine nay. Thomas Second. 7ayes, 0 nays motion carried. Wallace motioned to approve April 25, 2017 Special Board Meeting Minutes; Sweet second. 6 ayes, Thomas abstained, she was not part of the board at that time.

Public Comment: None

Directors Report: Tippett stated we received tank bids, finished the launch cabin and tiling in the shower rooms are still in progress. He filed an application with the Army Corps for rip rapping the lake, our current one expired in March 2017. B&B tree finished their work with the trees.

Old Business:

Lorna addressed previous questions from the last board meeting. The Park District does not have to produce a Master Plan. The Park District will have to amend the Budget at the end of the year if there is a transferred amount that exceeds 10% of the total amount appropriated within the fund to a different part of the budget.

Discussion and Vote of Erosion Fee Rate increase; Thomas explained that the proposed increase in erosion/launch fees for daily verses annual are not in proportion compared to current fee's. Ewing stated there was many in attendance at the dock meeting and were pro the increase if they see work being done on the lake. He recommended increasing the erosion fee but leaving the launch fee where it currently is. ; Thomas motioned to increase the erosion fee for boats under 20 feet in district and out of district daily use to \$5, In district and out of district annual use \$25, for Out/In board 20ft and over Daily in and out of district will be \$25.00, Annual for In District \$75.00 and Out of district \$85.00, Jet Skis Daily in and out of district \$5.00, Annual In district \$20 and Out of District \$25.00. For Wake Boards Daily in District \$25.00, Out of District \$35 and Annual In district \$75, and Out of District \$85. Pontoons Daily for in and out of district will be \$5.00 and Annual In and Out of District \$25. Along with \$5 erosion fee for all rental boats. Turpin second. Roll Call: Pine aye, Thomas no, Wallace aye, Sweet no, Turpin aye, Ewing aye, Blankenship aye; motion carries. Launch fee's tabled to be discussed at next Dock meeting.

Discussion and vote on Lake Dock and Land Deck Lease; Tippett stated he included with the erosion fee's, the lease itself didn't change however he included request to provide insurance for their water craft. Blankenship asked about including electric inspection on docks. Thomas stated within the lease section two it states no cutting of dead trees it should address all trees and change the word registered to certified. Pine stated his concerns for not including the electrical inspection within the lease. Lorna suggested sending out the lease notifying them there may be an addendum to come regarding electrical requirements. Ewing motioned to table the Lake Dock and Land Deck Lease until the next Dock Committee Meeting. Sweet second. 7 ayes, 0 nay, motion carried.

Discussion and Vote Fuel Dock disconnect and reinstall New Tank 2018; Tippett stated we went out to bid, we received one bid to take out the tank, and disposal of the tank by Chase environmental who anticipates us to use the Lust fund which would be a \$5,000 deductible; it would however only cost \$4,000 and the Lust fund would pay the rest. If we do not qualify for the Lust Fund, it would cost us \$9,257.50. They are confident there is a small leak in the tank that would allow us to qualify. Clean Management Group submitted a bid for reinstall at \$126,887. He did produce the bid to the qualifications of the park. Also, bid out electric to reinstall electric to the rental docks after the process is completed. Three bids came back one at \$16,467; \$12,070 for electric hook up at new fuel dock location. Central States to disconnect/reconnect \$24,964; \$12,306 electric at new fuel dock. Sycamore quoted \$16,873; \$15,233 for fuel dock. Ewing made a motion to table Pine second 7 ayes 0nays motion carried.

Discussion and Vote Fuel Dock Removal 2018; Ewing made a motion to table Fuel Dock Removal, Pine second. 7ayes 0 nays motion carries.

Discussion and Vote Transfer of money of line items Appropriation amounts; Danielle stated at the Finance Meeting the line items listed on the provided sheet were going to go over budget. It was further stated that six months after the budget was appropriated monies can be transferred from line items within funds not exceeding 10%. Total adjustments for the Recreation fund are \$14,805.60 and Corporate \$16,385.41. After review, Turpin suggested not paying off the backhoe until 2018 and not transferring funds from the Township Recreation line item. Turpin made a motion to switch those allocations as discussed except for Township Rec Fund and withdraw the backhoe payoff and transfer the remainder needed from Capital: infrastructure. Ewing second. Roll Call: Thomas aye, Wallace aye, Sweet aye, Turpin aye, Ewing aye, Blankenship aye, Pine aye. Motion passed.

Payment of Bills: Wallace made a motion to pay the bills, Sweet second. Roll Call: Wallace aye, Sweet aye, Turpin aye, Ewing aye, Blankenship aye, Pine aye, Thomas aye. Motion passes.

New Business:

Discussion to begin recording invoices/bills by date received rather than date services/goods were provided or ordered; Discussion took place and reference was made to Ben Lueken's email sent to the board earlier that week.

Discussion and Vote of outstanding debt on existing dock leases, docks, Storage, Campground and Cabins; Danielle stated collections due prior to 2016 are hard to collect and hard to verify they were mistakes on our part. From 2016 on flag those individuals and collect at time of check in. Wallace made a motion to Collections prior to 2016 we write off, with addition to the cabin collections due at present

time. All other collections be red flagged for collection. Ewing second. Roll Call: Sweet aye, Turpin aye, Ewing aye, Blankenship aye, Pine aye, Thomas no, Wallace aye, motion passed.

Discussion and Vote July 3rd, 2018 Festivities Committee; Tippet asked the board to appoint a 3rd of July Committee. Ewing made a motion to form a 3rd of July Committee, Pine second; 7 ayes 0 nay.

Discussion and vote to transfer funds from Recreation Account to the Erosion Account; Danielle stated the last transfer recorded was 04/21/17. Since then we have received 17,001.00 to be transferred. Ewing made a motion to transfer \$17,001.00 to the Erosion Account. Thomas second. Thomas suggested next Board Meeting write a check from the Erosion Fund for the amount spent on Erosion Control this Fiscal year. Ewing aye, Blankenship aye, Pine aye, Thomas aye, Wallace aye, Sweet aye. Motion Carries.

Discussion and Vote Commercial Lake Dock Lease; Tippet stated the question is does the park want to entertain commercial dock leases, if so how many? Ewing motioned to approve the Commercial Dock Lease; Wallace second. Roll Call: Ewing no, Blankenship no, Pine no, Thomas aye, Wallace aye, Sweet no, Turpin no. Motion did not pass. Ewing made a motion to approve the commercial dock lease ordinance restricted to five. Pine Second; Roll Call: Blankenship no, Pine no, Thomas no, Wallace no, Sweet no, Turpin no, Ewing no. Motion did not pass.

Discussion and Vote to phase out Annual Camping to all Seasonal; Ewing stated discussion occurred at last Campers Committee Meeting. Explanation continued that annual individuals starting 2019 will still have their sites but will be referred to as seasonal sites rather than annual, they will be charged a seasonal rate and their last night will be October 31st. Pine motioned to approve phasing Annual Camping to Seasonal starting 2019 season. Turpin second; Pine aye, Thomas aye, Wallace aye, Sweet aye, Turpin aye, Ewing aye, Blankenship aye. Motion passed.

Discussion and Vote to amend Camping Rules on Friday and Saturday; Tippet stated this was also discussed at the camping committee. Stated the hours for quiet time currently is 10pm to 7am; asking to change to 11pm to 7am for Friday and Saturday. Ewing made a motion to approve the change in camping rules allowing quiet time to be 11pm to 7am Friday and Saturday. Thomas second; 7 ayes; 0 nay. Motion carries.

Discussion and Vote to give the abandoned house boat in storage to Greg Pickens; Tippet stated the boat has been abandoned. The Sheriff has been notified referred to Eddington's they said they wouldn't take it. Wallace motioned to allow Greg Pickens to move the abandoned House Boat upon further review by legal counsel. Thomas second. 7 ayes, 0 nay, motion passed.

Discussion and Vote New Dock for Jeffrey Tippet; Ewing made a motion to approve the New Dock for Jeffrey Tippet. Thomas second; 7 ayes, 0 nays; motion passed.

Discussion and Vote rental rock boat; Jerry Lewis spoke about renting the Rock Boat for 5,000 a month. Wallace made a motion to rent our barge to Chat Ltd., Ewing second; Roll Call: Thomas aye, Wallace aye, Sweet no, Turpin aye, Ewing aye, Blankenship aye, Pine no. Motion carries.

Discussion and Vote Wounded Hero's Camp Fishing Tournament; Tippet stated they will pay an Erosion fee but requesting waive of launch and shelter fee's for their lunch also allow a buggy which

they use to help transport wounded veterans. Ewing motions to approve the waive Launch fees for the wounded Hero's Fishing tournament; Sweet second, 7 ayes 0 nays. Motion passed.

Discussion of Sale of Clark County Park District Farm Land; Discussion ensued overall agreement of the board was to not sell the Farm Land.

Discussion and Vote on Bid Packets for Hay Bailing, Farm Ground, and Gasoline Supply and Delivery; Tippett stated bid are requested yearly for Hay Bailing and Farm Ground as well as Gasoline Supply/Delivery every three years. Ewing made a motion to send out the bid packets for Hay Bailing, Farm Ground, and Gasoline Supply/Delivery; Wallace second. 7 ayes, 0 nay; Motion Carried.

Committee Reports

Campers; Met 2/01/18; clean up weekend March 23/24. Next Meeting 3/01/18

Community Parks; none

Dock; Met 01/23/18; Discussed Erosion Fee increase, Next meeting TBA

Finance; 2/12/18; Item transfers discussed as well as proposed budget.

Fishing;

Master Plan;

Policy; 1/25/18; Went through Personnel Policy Manual questions for Lorna

Trails; 2/01/18; 3 big events coming up starting end of April.

Executive Session

Ewing made a motion to go into Executive Session under 5ILCS 120/2 C-1, and C-21. Thomas second. Roll Call: Thomas aye, Wallace aye, Sweet aye, Turpin aye, Ewing aye, Blankenship aye, Pine aye. Motion passed.

Discussion and Approval of Minutes

Discussion to Open Executive Session Minutes

Personnel;

Ewing made a motion to Adjourn Executive session, and if minutes are approved in this Executive Session those recordings after 18 months of this approval date can be destroyed, Pine second; All aye, No nay. Motion carried

Ewing made a motion to approve the Executive Session minutes 10/19/17 and Executive Session minutes 1/18/18. Thomas second. Roll Call: Wallace aye, Sweet no, Turpin aye, Ewing aye, Blankenship aye, Pine no, Thomas aye. Motion Carries.

Ewing made a motion to open the Executive Session Minutes 10/19/17, Wallace second. Sweet no, Turpin aye, Ewing aye, Blankenship aye, Pine aye, Thomas aye, Wallace aye. Motion Carries.

Wallace made a motion to open he Executive Session Minutes 01/18/18, Thomas second. Turpin no, Ewing aye, Blankenship aye, Pine no, Thomas aye, Wallace aye, Sweet no. Motion Carries.

Adjourn: 8:56 pm

Ewing made a motion to adjourn the meeting, Wallace second, 7 ayes, 0 nays. motion carries.