

**Clark County Park District**  
**Regular Monthly Board Meeting Minutes**  
**Thursday, January 18, 2018**

**Call to Order:** By President Blankenship

**Roll Call:** Pine, Thomas, Wallace, Sweet, Ewing, Turpin, and Blankenship present.

Also, present, Legal Counsel Lorna Geiler, Executive Director Jeff Tippett, Administrative Assistant Danielle Kiger.

**Approval of Agenda:** Ewing motioned to approve agenda, Thomas second; Blankenship clarified with the board that Executive Session Minutes should not be sent out in board packets. They are to be laid on the table for approval in Executive Session. Motion passed 7 ayes, 0 nays.

**Approval of Minutes:** Regular Monthly Board Meeting Minutes, December 21, 2017; Ewing made a motion to approve the minutes, Wallace second; 7 ayes, 0 nays; motion carried. Special Board Meeting Minutes, March 24, 2017; Ewing motioned to approve the minutes, Turpin second 4 ayes, 3 abstained, 0 nays; motion carries. Tabled the Executive Session minutes from March 24, 2017 and December 15, 2016. Thomas motioned, Wallace second; 7 ayes, 0 nays. Lorna stated that within the meeting Board Members may go into Executive Session discuss whether they want to approve and open and close meeting minutes. Once they come out of Executive Session they may vote. Typically, Executive Session Minutes are open unless personnel are discussed. Make note of closed minutes and the reason they are closed. Partially released Executive Session minutes are allowed as well. Lorna also stated coming out of Executive Session one may state I move to come out of Executive Session and if Executive Session minutes have been approved 18 months after this date I move we destroy the tape. The Board discussed scheduling a Special Board Meeting 02/05/18 at 6pm.

**Public Comment:** Maggie Freed- Concerned about the increase in Erosion fee's; where is the money going? She would like to be sure the fees are distributed to everyone including daily users. Also, questioned why we haven't used the dead trees in the lake. Kathy Jackson- Would like to be a campground host.

**Directors Report:** Tippett stated we didn't buy the original mower originally discussed with the board at the last board meeting. He found the same mower for less. An Accountants Copy of our software has been made for commissioner Thomas to help work on the integration of our software. It did show personal information of employees. Thomas, will sign another confidentiality agreement for this reason. New tile is being placed in the shower house, looks very nice. Regarding the dock, I have requested a darker coating. I am waiting to see the results of that.

**Old Business:**

*Discussion and Vote on Intergovernmental Agreement with the City of Marshall regarding pool sponsorship;* Geiler noted that a sloppy copy is what has been received and approved. The changes were still shown on the Agreement and even though the changes have been approved she suggests she makes a clean copy with the changes for all to sign. Turpin clarified paragraph 3, we are not to write the

check until the vendor is chosen and make the check to the vendor. What if that is not chosen within this fiscal year? Thomas stated we appropriated it this fiscal year, so it would carry forward to next fiscal year if its not spent this fiscal year. Turpin motioned to approve, Ewing second; Roll Call: Pine aye, Thomas aye, Wallace aye, Sweet aye, Ewing aye, Turpin aye, Blankenship aye. Motion Carries.

*Discussion and Review of current Ethics Ordinance;* Thomas stated she would like everyone to review this policy and make suggestions.

*Discussion and Vote on Nepotism Policy Chapter 1 Section 9.9;* Geiler stated the definition of immediate family that is commonly used is provided. Wallace made a motion to approve the Nepotism Policy, Thomas second; 6 ayes, Pine nay; motion carries.

*Discussion of water line to the rear of the park;* Sweet stated he was concerned that if this is an extension there will be a tap fee, we need to see if any EPA permits need to be filed, the meter at Clarksville Road, we need to make sure it's big enough to meet the demands of the park. He suggests Tippett and the General Manager of the Water District sit down and discuss what needs to be done.

**Payment of Bills:** Ewing made a motion to approve the bills, Turpin second; Roll Call: Thomas aye, Wallace aye, Sweet aye, Ewing aye, Turpin aye, Blankenship aye, Pine aye. Motion carries. Danielle stated items over budget. Specifically, Administrative Assistant, which is due to change in title for Danielle. Thomas asked if we could combine the two-line items. Turpin suggested we discuss with Ben, and have her salary pull from both line items and past payroll from Clerical only until the end of the fiscal year. Pine questioned totals from P&L Budget this month to last month, Danielle stated she would review these in more depth and contact don the following business day.

#### **New Business:**

*Discussion and vote on increase in Erosion Control Fees;* In response to Maggie Freed, Tippett stated it had been years since Erosion Control had been done to the lake. He has plan to fix that and it will be costly, help will be needed and that is the reason for the increase in the Erosion fee for boats and docks. Sweet stated he would like to see the park use sand bar willows rather than rock. It is cheaper, and was recommended by Mike Mounce years ago. In reference to, Freed's question of using dead trees to help with Erosion, Tippett stated he spoke with Mike Mounce and because those trees serve as fish habitat we were not be able to use those for erosion control. Tippett stated pictures would be used at the gatehouse for clarification of the different type of boats so they could charge properly, along with the honesty of the boat owner regarding size of boat. Ewing recommended this gets tabled for the Dock Committee Meeting scheduled for Tuesday, January 23<sup>rd</sup> at 6pm. Thomas motioned to table discussion of the increase of Erosion Control Fees, Ewing second, 7 ayes, 0 nays; motion carried.

*Discussion and vote on changes to Lake Dock lease;* Ewing motioned to table the dock lease for Dock Committee meeting for further discussion on Tuesday January 23<sup>rd</sup> at 6pm. Thomas second; 7 ayes, 0 nays; motion carried.

*Discussion and Vote on entering into an Agreement with WMMC Radio for advertisement purposes starting April 2018;* Tippett stated this advertisement will hit a lot of people and will be budgeted out of marketing. The commercials are 30 seconds long, advertising of the campground and lake in general and the special events. It was decided a board vote was not necessary, but it was the consensus of the board that this is a good idea, and suggests reviewing after three months.

Ewing made a motion to table Executive Session Minutes that have been approved; Open or Closed; reserved for special board meeting; Turpin second; 7 ayes 0 nays. Motion carries.

### **Committee Reports**

*Policy*; Met 1/11/18, still working through the policy

Finance; Cancelled

Campers; Cancelled. Next meeting scheduled Thursday, February 1<sup>st</sup> at 6:30

Trails; 01/04/18, Polar Bear Dare had about 30 runners and 10 bikers, it was a Successful event.

Docks; none. Next meeting made for Tuesday, January 23<sup>rd</sup> at 6pm

Fishing; none. Christmas trees have been delivered to the launch, bass tournaments are already being scheduled for 2018.

Master Plan; none. Thomas asked if we were required to have a master plan. Blankenship state he believed so by state law. Lorna will review and verify.

Pine made a motion to go into Executive Session, Ewing second. Roll Call: Wallace aye, Sweet aye, Ewing aye, Turpin aye, Blankenship aye, Pine aye, Thomas aye, none opposed. Motion Carried.

### **Executive Session**

*Discussion on Executive Session Minutes that have been approved; Open or Closed; Tabled for Special Board Meeting*

*Personnel*;

Ewing made a motion to Adjourn Executive session, and if minutes are approved in this Executive Session those recordings after 18 months of this approval date can be destroyed, Turpin followed with a second; All aye, No nay. Motion carried

### **Adjourn: 7:40 pm**

Pine made a motion to adjourn the meeting, Ewing second, Roll Call: Sweet aye, Ewing aye, Turpin aye, Blankenship aye, Pine aye, Thomas aye, Wallace aye. None opposed motion carries.