



Clark County Park District

Regular Monthly Board Meeting Minutes

19 April 2018

6:00p.m.

1. Call To Order
 - a. The meeting was called to order by President Blankenship at 6:00p.m.
2. Roll Call
 - a. Commissioners in attendance were Don Pine, Jeff Wallace, Lisa Thomas, Roy Sweet, Steve Turpin, and Randy Blankenship. Absent was Joey Ewing. Also in attendance was Attorney Lorna Geiler, Executive Director Jeff Tippett, and Administrative Assistant Danielle Kiger.
3. Pledge of Allegiance
4. Approval of Agenda
 - a. Pine motioned to approve the agenda with the change of swapping Old Business and New Business. Wallace second. 6 ayes, 0 nays. Motioned carried.
5. Approval of Minutes
 - a. Special Board Meeting Minutes 03/05/2018
 - i. Wallace motioned to approve, Pine second. 6 ayes, 0 nays. Motion carried
 - b. Regular Board Meeting Minutes 03/15/18
 - i. Wallace motioned to approve, Thomas second. 6 ayes, 0 nays. Motion carried.
6. Public Comment
 - a. None
7. Director's Report
 - a. Tippett stated that in regards to the house boat in storage, there was no response from the owner. Attorney recommends that we place a lien on the boat and get this issue in front of a judge for the amount that is owed to us. This process is estimated to cost \$1000.
 - b. Deaton's has delivered the aluminum planks for the docks, however we are still waiting on the remainder of the 3 foot planks. Tippett reported that maintenance started the project and found that they have the wrong aluminum for the starts, so that stops the project. He has a phone call in to Deaton's to get this resolved. The wooden boards have been put back down until this is resolved.



- c. The application has been submitted to cap the Buechler Well. We have not received a response.
 - d. Tippett was contacted by Marlene from Martinsville City who requested information as to whether CCPD is donating \$20,000 to each park district. He reported that he explained the process and that there would not be a cash check. However, if they are in need, it should be presented to the Board.
8. Old Business
- a. Discussion and Vote on Tri-Fold Pamphlet
 - i. Wallace motioned to approve the Tri-Fold Pamphlets presented to the Board. Thomas second.
 - 1. Pine aye, Thomas aye, Wallace aye, Sweet aye, Turpin aye, Blankenship aye. 0 nays. Motioned approved.
 - b. Discussion and Vote Seal Buechler Well
 - i. Pine motioned to approve but not to exceed \$4000, Wallace second.
 - 1. Thomas aye, Wallace aye. Sweet aye, Turpin aye, Blankenship aye, Pine aye. 0 nays. Motion carried.
 - c. Discussion and Vote Fuel Dock Move
 - i. Thomas motioned to accept the bid from Chase Tank to remove the fuel tank at its current location not to exceed \$5000, Blankenship second.
 - 1. Wallace aye, Sweet aye, Turpin aye, Blankenship aye, Pine aye, Thomas aye. 0 nays. Motion carried.
 - ii. Wallace motioned to authorize the Executive Director to spend up to \$50000 for the move of the fuel dock excluding the removal of the underground tank. Thomas second.
 - 1. Sweet aye, Turpin aye, Blankenship aye, Pine aye, Thomas aye, Wallace aye. 0 nays. Motion carried.
 - d. Discussion and Vote York Township Mower
 - i. Discussed that Mr. Wilson would like for us to repair the mower that they have. Wallace suggested a meeting with York Township and stated that they need to ask for what they specifically want and explain that this is all they will receive for the year.
 - e. Discussion and Vote Zero Turn Lawn Mower
 - i. Tippett submitted a quote to the Board from Riedle, Inc. Stated that the quote was a package deal for 2 line trimmers and a zero turn mower for \$5775.88.
 - ii. Turpin motioned for the purchase at \$5775.88, Thomas second.
 - iii. Blankenship aye, Pine aye, Thomas aye, Wallace aye, Sweet aye, Turpin aye. 0 nays. Motion carried.
 - f. Discussion and Vote Abandoned Boat in Storage



- i. Turpin motioned that the Board give the Executive Director the authority to approach a local attorney for a cost estimate of disposing of the abandoned boat. Thomas second.
 - ii. Blankenship aye, Pine aye, Thomas aye, Wallace aye, Sweet aye, Turpin aye. 0 nays. Motion carried.
 - g. Discussion and Vote 2018-2019 Appropriation x 2
 - i. Pine motioned to move forward with the budget that does not include the cabins. Turpin second.
 - ii. Turpin aye, Blankenship aye, Pine aye, Thomas aye, Wallace aye, Sweet aye. 0 nays. Motioned carried.
 - h. Discussion of Trail Extension to Rental Cabins
 - i. Wallace reported that the trails committee would like to put a circular trail between the trails and the rental cabins. Requesting permission from the board to proceed. Josh Pickering has placed signage at no cost to the park.
 - i. Discussion of Primitive Campsites near Trailhead
 - i. Wallace reported that the trails committee is asking for permission to add 5-6 primitive campsites across the road from the trailhead. The only thing they might put out there is a culvert with a gravel path to keep campers from having to walk through the ditch. He also mentioned that the culvert, gravel, and the pipe to cut fire rings from would all be donated. Parking would be at the trailhead.
 - j. Discussion and Vote PDRMA Theft claim
 - i. Wallace stated that PDRMA came out and depreciated out the items. The claim paid out \$4000 and that money would be put back into the account for future purchases.
- 9. New Business
 - a. Discussion on developing SOP for dam/gate/water level maintenance
 - b. Discussion and Vote Executive Director Salary
 - i. Blankenship motioned for the Executive Director's Salary to be \$56,000 effective April 1, 2018. Pine second.
 - ii. Blankenship aye, Pine aye, Wallace aye, Sweet aye, Turpin aye. Thomas no. Motion carried.
 - c. Discussion and Vote Election of Board Member Officers
 - i. Turpin nominated Randy Blankenship for Board President. Wallace second. 5 ayes, Thomas nay. Motion carried.
 - ii. Thomas nominated Don Pine for Vice President. Wallace second. 6 ayes, 0 nays. Motion carried.



- iii. Wallace nominated Steve Turpin for Treasurer. Sweet second. 6 ayes, 0 nays. Motion carried.
 - d. Appointment of Committee Members
 - i. Board decided to keep the committees as they are with the addition of Roy Sweet to the finance committee, and Steve Turpin to the Third of July Committee.
 - e. Discussion and Vote Fireworks Vendor
 - i. Turpin motioned to accept the bid from Aerial Arts for \$6500. Blankenship second. Thomas aye, Wallace aye, Sweet aye, Turpin aye, Blankenship aye, Pine aye. 0 nays. Motion carried.
- 10. Payment of Bills
 - a. Wallace requested that discussion of financials be added to the agenda before the payment of bills in the future.
 - b. Wallace motioned to approve the payment of the bills. Thomas second.
 - c. Thomas aye, Wallace aye, Sweet aye, Turpin aye, Blankenship aye, Pine aye. 0 nays. Motion carried.
- 11. Committee Reports
 - a. Campers 04-05-18
 - i. Commissioner Ewing was absent
 - b. Community Parks
 - i. No meeting
 - c. Dock
 - i. No meeting
 - d. Finance 04-10-18 and 4/16/18
 - i. Nothing to report
 - e. Fishing
 - i. No meeting
 - f. Master Plan
 - i. No meeting
 - g. Policy 04/03/18
 - i. Almost finished with the employee manual
 - h. Trails 04/05/18
 - i. Addition of small trail by cabins, primitive campsites, PDRMA claim, and Hammerfest on April 28, 2017
 - i. Third of July 04/12/18
 - i. Discussed preparations for the event
- 12. Executive Session
 - a. None
- 13. Adjourn



- a. Wallace motioned to adjourn. Turpin second. 6 ayes, 0 nays. Motion carried. Meeting was adjourned at 8:00p.m.